

## OPERATING MODES FOR EXTRA ACTIVITIES (APE) AND RELATED SERVICES 2021-2022

Any gains made by the school on extra activities (APE) or related services help to cover the costs of other services, activities and outings, of the operating costs and any losses from previous years.

### LUNCH TIME CARE

1. Access to this service is reserved for EFIB's children.
2. EFIB offers to take care of the children every day of the week from Monday to Friday from 11.45 am to 1.30 pm. During this time, the children who have been registered in the service are, by age groups, under the supervision of adults and accompanied in the dining room. The meals offered are adapted qualitatively and quantitatively to the children's needs. The cost of this service includes supervision and the meal.
3. The cost of the service is a **flat-rate charge** (cf. Annual fees). It is a family commitment. The calculation is done on an annual flat-rate basis in two periods:
  - from the start of the school year until the end of February
  - from March 1st to the end of the school year (Friday 1 July 2022).

Flat rates are billed at the beginning of each period, normally with the October and April billings.

Exceptional or repeated absences must be reported by parents to the secretariat. They do not entitle parents to a discount, except in the case provided for in No. 6.

4. Exceptional participation is possible (outside the flat-rate charge), the price is 20 CHF/lunch (supervision and meal).  
This request must reach the secretary as soon as possible: two weeks in advance for a scheduled request and 24 hours in advance for an unscheduled request.
5. Registration for the canteen package is done :
  - In June of the current year for the 1st semester of the coming school year
  - In January for the 2nd semester of the current school year.

An adjustment to the package may be made at the time of registration for the APE of the 1st semester, which starts at the beginning of October.

**Apart from this condition, it is not possible to change the package during the period.**

6. When a student leaves the school during the year or is absent for an extended period (8 consecutive days subject to a medical certificate), he or she can obtain a discount on the amount of the lunch package.

### WEDNESDAY AND FRIDAY AFTERNOON ACTIVITIES (CENTRE DE LOISIRS)

1. Access to this service is reserved for EFIB's children.
2. EFIB offers to take care of the children on Wednesday and Friday afternoons from 1:30 pm to 6:00 pm. During this period, the children who have been registered in the service are, by age groups, under the supervision of adults and they do extra-curricular activities adapted to their age.
3. The cost of the service is a **flat-rate charge** (cf. Annual fees). This service is proposed from 1.30 pm to 6 pm but parents can pick up their child at any time. This is a family commitment. The calculation is done on an annual flat-rate basis in two periods:
  - from the start of the school year until the end of February
  - from March 1st to the end of the school year (Friday 1 July 2022).

Flat rates are billed at the beginning of the period, normally with the October and April billings.

Exceptional or repeated absences must be reported by the families to the secretariat. They do not entitle parents to a discount.

4. Exceptional participation is possible (outside the flat-rate charge), the price is :
  - 40 CHF / afternoon, from 1:30 pm to 4:00 pm;
  - 55 CHF / afternoon, from 1:30 pm to 6:00 pm.

Parents can pick up their child at any time, but any time slot that is started will be charged.

5. Registration for the leisure centre package is done :
  - in June of the current year for the 1st semester of the coming school year;
  - in January for the 2nd semester of the current school year.

**It is not possible to change the package during the period.**

6. When a pupil leaves the school during the year or is absent for an extended period (8 consecutive days subject to a medical certificate), the pupil may obtain a discount on the amount of the leisure centre fee.

### BEFORE SCHOOL CARE

1. Access to this service is reserved for EFIB's children.
2. Reception of children before school hours is proposed in the mornings from 7:15 am to 8:15 am for children in classes from PS to CM2.
3. This service starts on the second day of school in September.
4. The price is 12.00 CHF per morning, regardless of the time of arrival.

5. Enrolment for morning and evening childcare and study are not subject to fixed prices. Billing is done retroactively at the end of each trimester (January, April, July).
6. Functioning and implementation: please refer to the document sent at the beginning of the year.

#### AFTER SCHOOL CARE (Maternelle)

1. Access in this service is reserved for EFIB's children.
2. Evening childcare is proposed at the end of the day on Mondays, Tuesdays and Thursdays from 4:00 pm to 6:00 pm for Maternelle school children.
3. This service normally starts on the first full day of school in September.
4. The price is 12.00 CHF per hour, regardless of departure time, each hour that is started is charged.
5. Enrolment for morning and evening childcare and study are not subject to fixed prices. Billing is done retroactively at the end of each term (January, April, July).
6. Functioning and implementation: please refer to the document sent at the beginning of the year.

#### AFTER SCHOOL STUDY HOURS (elementary school and college)

1. Access to this service is reserved for EFIB's children.
2. The study service with homework help is proposed at the end of the day on Mondays, Tuesdays and Thursdays from 4:00 pm to 6:00 pm for children from CP to 3ème.
3. This service normally starts on the first full day of school in September.
4. The price is 15.00 CHF per hour, regardless of departure time, each hour that is started is charged.
5. Enrolment for morning and evening childcare and study are not subject to fixed prices. Billing is done retroactively at the end of each term (January, April, July).
6. Functioning and implementation: please refer to the document sent at the beginning of the year.

#### EXTRA CURRICULAR ACTIVITIES (APE)

1. Access to this service is reserved for EFIB's children.
2. EFIB offers two biannual cycles of extra-curricular activities:
  - October - February
  - March - end of the school year (Friday 1 July 2022).

They may be related to foreign language, scientific, recreational, creative or other activities.

The extra-curricular activities (APE) are proposed:

- either during the lunch break from 11.45 am to 1.15 pm for Maternelle students and from 12:00 pm to 1:30 pm for elementary and middle school students, with 30 minutes of meal supervision and 60 minutes of activity;
  - or at the end of classes from 4:00 pm to 5:15 pm, with 15 minutes of snack supervision and 60 minutes of activity;
  - occasionally on Wednesday afternoons.
3. For APE during the lunch break, children bring their own picnic. For APE at the end of the afternoon, children bring a snack.
  4. The list of the APE and the forms presenting the details are given in due time by the school secretariat. A minimum number of children must be registered for each activity.
  5. Registration to these activities is on a first-come, first-served basis.
  6. Depending on the APE, an additional contribution may be requested directly by the teacher for the materials used. This contribution appears on the presentation form of the APE.
  7. Enrolment in APE is a commitment for the full duration of the APE. **No deregistration during the semester, no refund or reduction is granted.**
  8. Flat rates are billed at the beginning of the period, normally with the October and April billings.

#### EXTRA CURRICULAR ACTIVITIES (APE) ALPINE SKIING

1. Access to this service is reserved for EFIB's children from GS to CM2.
2. The APE alpine skiing is proposed every year between the Christmas and winter holidays (February) on Friday afternoons if the weather permits.
3. Enrolled children leave the school by bus for various destinations depending on snow conditions and come back to school at the end of the afternoon. Children are supervised by approved instructors, volunteer parents and teachers.

***Without the voluntary help of parents it will not be possible to maintain the APE Skiing.***

4. The programme, information, price and the registration form for the alpine skiing APE will be given in due time by the school secretariat.
5. Billing is done in April.