

OPERATING MODES FOR EXTRA ACTIVITIES (APE) AND RELATED SERVICES

Any gains made by the school on extra activities (APE) or related services help to cover the costs of other services, activities and outings, operating costs and any losses from previous years.

LUNCH TIME CARE

1. Reception in this service is reserved for EFIB'S children.
2. EFIB offers care every day of the week from Monday to Friday from 11.45 am to 1.30 pm. During this time, children enrolled are, by age group, under the supervision of adults and accompanied in the dining room. The meals offered are adapted qualitatively and quantitatively to the children's needs. The cost of this service includes supervision and the meal.
3. The cost of the care is a **flat-rate charge** (cf. Annual fees). It is a family commitment. Parents choose their own package. The calculation is carried out on an annual flat-rate basis in two periods:
 - from the start of the school year until the winter holidays.
 - from the winter holidays to the end of the school year

Flat rates are billed at the beginning of the period, mainly with the October and April billings.

Exceptional or repeated absences must be reported by parents to the secretariat. They do not entitle you to a discount, except in the case provided for in No. 6.

Exceptional participation is possible, the price is 20.-chf/lunch.

4. Meals must be ordered by the school at least two weeks in advance. For this reason, occasional registrations for this service will only be accepted and possible if they are announced as soon as possible. The full daily rate will then be applied.
5. Parents are asked to make their choice known for the new school year until Friday, June 26, 2020, because of the two-week delay for meal orders and because the school is closed in July and August.

In principle, no more than two package changes will be allowed per year. The first at the time of extra activities (APE) registration for the first half of the year, which starts at the beginning of October. The second will have to be communicated for the second period before Wednesday 20 January 2021. **It is not possible to change packages during the period.**

6. When a student leaves the school during the year or is absent for an extended period (8 consecutive days subject to a medical certificate), he or she can obtain a discount on the amount of the lunch package.

WEDNESDAY and FRIDAY AFTERNOONS CARE (CENTRE DE LOISIRS)

1. Reception in this service is reserved for EFIB'S children.
2. EFIB offers care on Wednesday and Friday afternoons from 1:30 pm to 6:00 pm. During this period, the children enrolled are, by age groups, under the supervision of adults and occupied by extra-curricular activities adapted to their age.
3. This service is proposed from 1.30pm to 6pm but parents can pick their child up at any time. The cost of the care is a **flat-rate charge** (cf. Annual fees). This is a family commitment. The calculation is made on an annual flat-rate basis in two periods:

- from the start of the school year until the winter holidays
- from the winter holidays to the end of the school year.

Flat rates are billed at the beginning of the period, in principle with the October and April billings.

Exceptional or repeated absences must be reported by the families to the secretariat. They do not entitle you to a discount.

Exceptional participation is possible, the price is :

- 40.-chf from 1.30pm to 4.00pm / afternoon
- 55.-chf from 1.30pm to 6.00pm / afternoon

4. Parents are asked to make their choice known for the new school year until Friday 26th June 2020, for organisational reasons and because the school is closed in July and August.

In principle, no more than one change of package will be admitted per year. This will have to be communicated for the second period before Wednesday 20 January 2021. **It is not possible to change the package during the period.**

MORNING CHILDCARE

1. Reception in this service is reserved for EFIB'S children.
2. Morning childcare is proposed in the mornings from 7:15 to 8:15 for children in classes from PS to CM2. This service starts on the second day of school in September.
3. Reception is on the "administrative entrance" side.
4. The price is CHF 12.00 per morning, regardless of the time of arrival.
5. As soon as the gate opens at 8.15 a.m., "Maternelles" pupils are brought into the classrooms, elementary school pupils (CP to CM2) go into the playground under the supervision of the teachers.
6. La facturation se fait rétroactivement à la fin de chaque trimestre (janvier, avril, juillet).

MONDAY, TUESDAY and THURSDAY EVENING CHILDCARE (Maternelle)

1. Reception in this service is reserved for EFIB'S children.
2. Evening childcare is proposed at the end of the day on Mondays, Tuesdays and Thursdays from 4:00 pm to 6:00 pm for Maternelle school children.
3. This service normally starts on the first full day of school in September.
4. The price is CHF 12.00 per hour, regardless of the departure time, each hour started is charged.
5. The children are picked up in the school yard in the 'garderie' room, located on the ground floor, 11 rue Sulgenrain.
6. Invoicing is done retroactively at the end of each quarter (January, April, and July).

MONDAY, TUESDAY and THURSDAY EVENING HOMEWORKS (elementary school and college)

1. Reception in this service is reserved for EFIB'S children.
2. The study service with homework help is proposed at the end of the day on Mondays, Tuesdays and Thursdays from 4:00 pm to 6:00 pm for children from CP to 3ème.
3. This service normally starts on the first full day of school in September.
4. The price is CHF 15.00 per hour, regardless of the departure time, each hour started is charged.
5. The children are picked up in the school yard in the 'étude' room, located on the ground floor, 11 rue Sulgenrain.
6. Invoicing is done retroactively at the end of each quarter (January, April, and July).

EXTRA ACTIVITIES (APE)

1. Reception in this service is reserved for EFIB'S children (except for PS children).
2. EFIB proposes two biannual cycles of extra activities (APE):
 - from Monday 28 September 2020 (date is to be confirmed) to the winter holidays (February 2021),
 - from the return from winter holidays to the end of the school year (July 2021).

These may be foreign language, science, creative ... activities.

The extra activities (APE) are proposed:

- either during the lunch break from 11.45am to 1.15pm for Maternelle students and from 12.00pm to 1.30pm for elementary and middle school students, with 30 minutes of meal supervision and 60 minutes of activity,
 - or at the end of classes from 4:00 pm to 5:15 pm, with 15 minutes of snack supervision and 60 minutes of activity,
 - sometimes on Wednesday afternoon.
3. For extra activities (APE) during the lunch break, children bring their own picnic.
For extra activities (APE) at the end of the afternoon, children bring a snack.
 4. The list of these extra activities (and the details in a presentation form) are given in due time by the school secretariat. A minimum number of children must be registered for each activity.
 5. Registration to these activities is on a first-come, first-served basis. The maximum number of participants is indicated on the presentation form.
 6. Depending on extra activities (APE), an additional contribution may be requested directly by the teacher for the materials used (building materials, food, etc.). This contribution appears on the presentation form.
 7. Enrolment in APE is a commitment for the duration of the APE. **No deregistration during the semester, no refund or reduction is granted** without a valid reason validated by the management committee.
 8. Flat rates are billed at the beginning of the period, in principle with the October and April billings.

EXTRA ACTIVITIES (APE) ALPINE SKIING

1. Reception in this service is reserved for EFIB'S children from GS to CM2.
2. The APE alpine skiing is proposed every year between the Christmas and winter holidays (February) on Friday afternoons if the weather permits.
3. Enrolled children leave the school by bus for various destinations depending on snow conditions and come back to school at the end of the afternoon. Children are supervised by approved instructors, parents and volunteer teachers.

Without the voluntary help of parents it will not be possible to maintain the APE Ski.

4. The programme, information and the registration form for alpine skiing APE will be given in due time by the school secretariat.
5. The cost of alpine skiing APE in recent years has been between CHF 65.00 and CHF 75.00 per outing.
6. Billing is done in April.